

May 8, 2006

Trip Confirmation for Ixtapa

Contact & Guest Name
Business
Business Address
City, ST Zip

Dear name & name,

Greetings from your First Supply Travel Crew! We hope you have had the opportunity to review the Welcome Packet recently delivered to you regarding our upcoming Ixtapa adventure.

To ensure our records are accurate and there is no confusion, we want to check the information we have on file for you and your company. Please contact us if the information is incorrect. We show that ___ people, total, from your company will be joining us. The names and addresses above are who we show as attendees and where you want future travel information sent. If this is not correct, please make changes in writing and return to us.

We also show that you will be attending trip #___.

Trip 1, January 11th to 17th, departing out of Milwaukee, is directed at our following facilities: Madison, Milwaukee, Appleton, Green Bay, Rhinelander and Plover.

Trip 2, January 17th to 23rd, departing out of Minneapolis, is directed at: Minnesota, La Crosse, Eau Claire and Dubuque, IA.

If you would like to extend your trip, leave early or later, or if you wish to switch which trip you will attend, please contact Elliot Collier at 222-7799 ext. 6993 by May 26th. Any changes you make after this will require that added expenses be your responsibility.

Sincerely,

Your First Supply Travel Team

**FUN
IN
THE
SUN**



Ixtapa
MEXICO 2007

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