

December 8, 2006

Planning Tips for Ixtapa

Dear Ixtapa Traveler,

Our Ixtapa getaway is just around the corner and we can't wait to dig our toes in the sand! This will be our final mailing to you from the *First Supply* WOO team. You will receive one last mailing from *Burkhalter Travel* (approx. 2 weeks to 10 days prior to departure) with important travel information and flight tickets. We hope the following information makes your planning easier.

Included in this WOO packet is:

1. **Planning Calendar:** Details the dates and times of the wide array of activities we have in store. You can plan any optional tours or dining around our scheduled events.
2. **Optional Tour and Golf Guide:** It provides just a snapshot of some the activities and adventures that are available in Ixtapa. Remember, there is no pre-signup for optional tours, simply signup at the First Supply Hospitality Desk in the hotel.
3. **Dining Guide:** Gives you a sneak peak of Ixtapa's mouth-watering culinary offerings. These featured restaurants are our DineAround choices. Your invite will be in your welcome packet at the hotel indicating which restaurant you will be visiting on your DineAround. Don't miss the opportunity to sample the flavors of the others on your free nights.

Included in the Burkhalter Travel packet: (*Arriving 2 weeks prior to trip departure*)

1. **Flight Tickets:** Ten days to two weeks prior to your scheduled departure, you will receive your charter or commercial flight ticket information directly from Burkhalter Travel. If you do not receive your ticket information by 10 days prior to departure, call Pat Williams at *Burkhalter Travel* (800) 556-9286 ext. 250.
2. **Travel Info:** Important security, luggage, packing and identification details.
3. **While I'm Away Cards:** Hand out to family and friends.
4. **Flight Contacts:** (*Charter flights only*) Includes phone numbers of airport contacts.

Note: Your sales representative will be delivering an Ixtapa T-shirt and beach bag to you sometime during December. Please bring your T-shirt with you and wear it the first night at the Welcome Party. If you haven't received your package by December 29, please contact your sales rep.

Feel free to contact us at (608) 223-6601 with any questions regarding the information enclosed or on your upcoming trip. Happy Holidays from all of us at First Supply! See you in Ixtapa.

Sincerely,
Your First Supply Travel Team

P.S. Did you know First Supply is now 110? We're excited to share our new look with you. Enclosed you'll find a folder full of interesting facts, timeline, locations and much more. Check it out and give us a call with any questions. Thank you for helping us make First Supply 110 years strong.